# An Inside Look at the November 2025 Policy Update Packet



# Webinar Agenda

- 1. Housekeeping & Presenter Introductions
- 2. Practice Poll and Poll #1
  (Fun Poll; Composition of Attendees)
- 3. GAMUT Overview
- 4. Policy Updates/Q&As
- 5. Poll #2
  (Evaluation of Webinar)
- **6.** Time for Additional Questions

# Housekeeping: Questions and Answers/Link to Presentation

▶ Please use the Q&A feature to submit your questions. This is located on ribbon below the speaker. The chat feature has been turned off.



Your questions will be answered either in the Q&A feature in writing or live by our presenters.

All attendees will receive a link to the video of this webinar as well as the slide deck.



#### **Presenters**

- ► Barbara Laifman, Director, Policy Manual Development
- ► Dustin Bindreiff, Senior Policy Manual Writer
- ► Ray Purscell, Governance Technology Specialist
- ► Joshua Daniels, Chief, Policy & Governance Technology Services



# Practice Poll: Favorite Season for Pie

#### What is your favorite season for pie?

- A. Fall pumpkin, apple, and/or sweet potato
- B. Summer blueberry, cherry, and/or peach
- C. Neither I prefer birthday cake

# Poll #1: Composition of Attendees

- Have you previously attended one or more Policy Update Webinars?
- What is your role in your District or COE?

- A. No, this is my first one
- B. Yes, I have previously attended 1 or 2
- C. Yes, I have previously attended 3 or more

- A. Board Member
- B. Supt/Administrator
- C. Executive Assistant
- D. Other

# Using GAMUT to Access the Update Packets

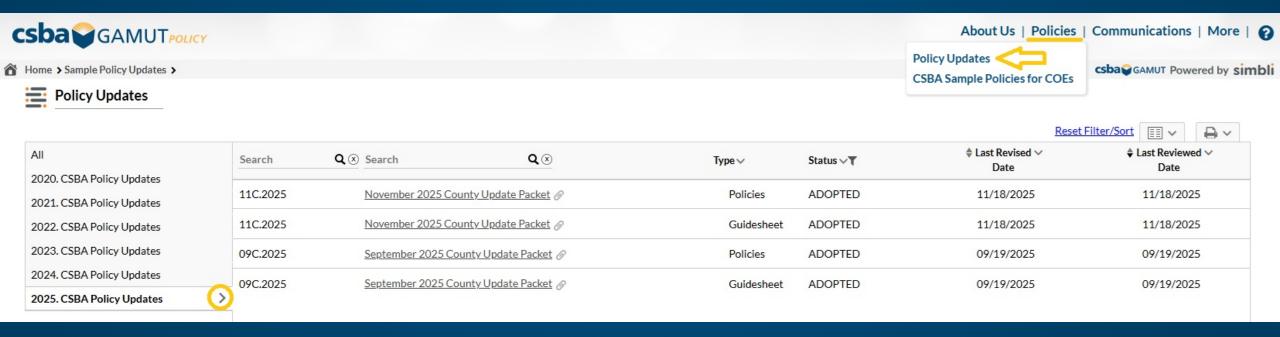
### **Via the GAMUT Policy site:**

If your district subscribes to GAMUT Policy but does not have your own Policy Plus site, you will find the Update Packets on the GAMUT Policy site in the Policy Updates section



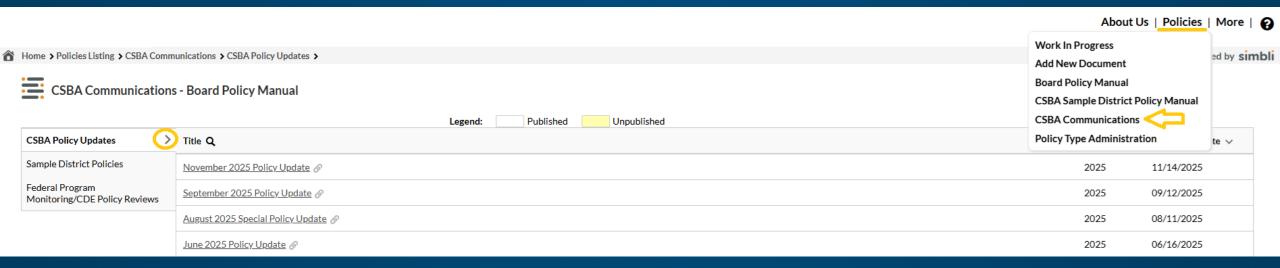
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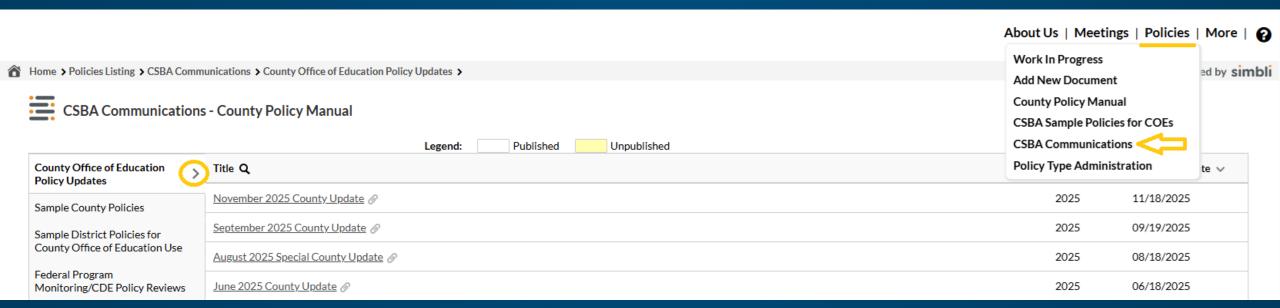
# Via your GAMUT Policy Plus site:

If your district subscribes to GAMUT Policy Plus, you will find the Update Packets in the CSBA Communications area on your site



# Via your COE's GAMUT Policy Plus site:

If your County Office of Education subscribes to GAMUT Policy Plus, you will find the Update Packets in the CSBA Communications area on your site



# **GAMUT Virtual Support**



New Compare Documents feature rolls out on November 22.

The last session of the <u>GAMUT Fall Webinar Series</u> is tomorrow! <u>Pro Tips for GAMUT Policy Plus</u> Nov 20, 11 a.m.

Register at <a href="mailto:csba.org/webinars">csba.org/webinars</a>

Fall Webinar Series recordings available upon request: email gamut@csba.org

# **GAMUT Virtual Support**



**Weekly Drop-In Sessions every Wednesday at 2:00pm** 

**Special Drop-In Session: Compare Documents Feature This Tuesday, Nov 25, 2 p.m.** 

Recording provided to all registrants after session and will be available upon request.

Register at <a href="mailto:csba.org/webinars">csba.org/webinars</a>

# Have you missed several update packets?

#### **Policy Manual Review**



Districts are mandated by law to adopt over 90 policies, and many others are necessary to ensure legal compliance. Due to the passage of hundreds of new laws every year, district policies can quickly become out-of-date. CSBA's Policy Audit Program can help you make sure that your district's policies accurately reflect current state and federal law.

#### **Policy Development Workshop**



Develop a robust and legally compliant policy manual through CSBA's Policy Development Workshop. Let our policy consultants guide your district or county office of education through the process of developing a manual that addresses key issues and complies with state and federal mandates.

The **Policy Manual Review** is an audit that lets you know **which policies** you may need to update

CSBA's policy team compares the last-revised date of your policies with those of its sample manual and issues a report

The **Policy Development Workshop** updates your entire manual in one fell swoop

CSBA policy consultants work side-by-side with you to assist you in developing a policy manual tailored to the needs of your district/COE

# Interested in combining GAMUT Policy Plus and Meetings?



About Us | Meetings | Policies | More |



Manage your Board's Meetings and Policy Manual in one site - go fully paperless!

Save time and streamline your process with modules that interact with each other.

Maintain one user database to keep track of your LEA's contributors and manage their access/visibility levels.

Search meetings and policies all at once with the Advanced Search feature.

Remotely access your Meetings and Policies data from anywhere - safely & securely.

# Sample Policies: The Basics

# Sample Policies - Things To Know

- The Governing Board legislates by way of **Board Policies (BPs)**, which articulate policy direction of district or county office of education
- The Superintendent implements BPs by way of <u>Administrative Regulations</u> (<u>ARs</u>), which provide necessary details so long as they are not inconsistent with applicable BPs
  - This structure may not apply to County Superintendents
- Exhibits (Es) provide forms, notices, and other implementation tools consistent with specific BP or AR to which it relates
- Board Bylaws (BBs) are specific BPs that provide rules and procedures that Governing Board itself must follow
- "Policies" is inclusive term for all BPs, ARs, Es, and BBs



# Sample Policies - Things To Know

- Numbering System
  - 0000: Philosophy, Goals, Objectives and Comprehensive Plans
  - 1000: Community Relations
  - **2000**: Administration (applicable only to Districts)
  - 3000: Business and Noninstructional Operations

- 4000: Personnel
- **5000**: Students
- 6000: Instruction
- 7000: Facilities
- **9000**: Bylaws
- In total, there are over 800 sample policy documents
- There are 550+ code numbers in our sample policy list
  - Most have a BP
  - Some have just an AR



# Sample Policies - Things To Know

- Policies (our collective word for BPs, AR, Es, BBs) are <u>SAMPLES</u>
- Serve as starting point for districts and COEs
- Districts and COEs are expected to review each policy or policy update and, within the confines of the law, customize them to the needs and context of the district or COE
- Policies have gone through legal review but...
  - They do **NOT** constitute legal advice
  - They may become quickly out of date
- Notes are embedded to provide context and additional guidance
  - To assist with understanding of policy language
  - Should not be included in adopted version of policy



# November 2025 Update Packet Highlights

#### **November Policies Covered in Webinar**

#### **Concepts and Roles**

- ► BP 1000 Concepts and Roles (Community Relations)
- ► BP 4000 Concepts and Roles (Personnel)
- ► BP 5000 Concepts and Roles (Students)
- ► BP 7000 Concepts and Roles (Facilities)

#### **Interdistrict Attendance**

- ► BP/AR 5117 Interdistrict Attendance
- COE BP 5117.1 Interdistrict Attendance Appeals



#### **November Policies Covered in Webinar**

#### Parent Rights, Responsibilities & Involvement

- ► BP/AR 5020 Parent Rights and Responsibilities
- ► BP/AR 6020 Parent Involvement

#### Instruction

- ► BP/AR 6143 Courses of Study
- BP/AR/E(1) Certificate of Proficiency/High School Equivalency (BP Deleted)

#### Governance

- ► BP 2120 Superintendent Recruitment and Selection
- ► BP 7131 Relations with Local Agencies
- ► BB 9310 Board Policies
- ▶ BB/E(1)/E(2) Closed Session



#### **November Policies NOT Covered in Webinar**

- ► BP/AR 1114 District-Sponsored Social Media
- ► AR 3311.3 Design-Build Contracts
- ► BP 3470 Debt Issuance and Management
- ► BP 5138 Conflict Resolution/Peer Mediation



# Highlighted Topic: Concepts and Roles

- BP 1000 Concepts and Roles (Community Relations)
- ► BP 4000 Concepts and Roles (Personnel)
- ► BP 5000 Concepts and Roles (Students)
- ► BP 7000 Concepts and Roles (Facilities)

# Foundational Considerations & Principles

- Policy sets direction for entire district/COE
- "Concepts and Roles" BPs establish overarching theme for each policy section
- Important for Board to be able to articulate mission and purposes, which can be reflected in these BPs



# **BP 1000 – Concepts and Roles (Community Relations)**

- ► BP updated to add reference to Board Bylaw 9005 Governance Standards
- BP updated as part of CSBA's process to regularly review policy documents that otherwise would not be revised, due to no applicable changes to law, regulations, new guidance, or other directives, and amended for timeliness, organization



# **BP 4000 – Concepts and Roles (Personnel)**

- BP updated to:
  - Clarify that it is academic achievement, personal growth, and well-being of district students, in addition to success of district programs, that hinges on district personnel
  - Reflect California Labor Management Initiative's, "Resource Guidebook: Building Partnerships to Create Great Public Schools," which provides guidance to support education leaders in developing labor-management partnerships that benefit students, staff, and community
- BP updated as part of CSBA's process to regularly review policy documents that otherwise would not be revised, due to no applicable changes to law, regulations, new guidance, or other directives



# **BP 5000 – Concepts and Roles (Students)**

- BP updated for timeliness, to include material related to school safety, and to reference applicable related BP and ARs
- BP updated as part of CSBA's process to regularly review policy documents that otherwise would not be revised, due to no applicable changes to law, regulations, new guidance, or other directives



# **BP 7000 – Concepts and Roles (Facilities)**

- BP updated to clarify that:
  - One major Board responsibility is to provide facilities that align with district needs (in addition to providing healthful, safe, and adequate facilities)
  - Best use of facilities may be reuse by third party or lease or sale
  - Superintendent or designee may develop, for Board approval, school facilities master plan in accordance with BP 7110 Facilities Master Plan
- BP updated as part of CSBA's process to regularly review policy documents that otherwise would not be revised, due to no applicable changes to law, regulations, new guidance, or other directives



- BP 1000 Concepts and Roles (Community Relations)
- ► BP 4000 Concepts and Roles (Personnel)
- ► BP 5000 Concepts and Roles (Students)
- ► BP 7000 Concepts and Roles (Facilities)

# Questions?

# Highlighted Topic: Interdistrict Attendance

- ► BP/AR 5117 Interdistrict Attendance
- COE BP 5117.1 Interdistrict
   Attendance Appeals

# Foundational Considerations & Principles

- Interdistrict attendance policies can impact budgets, staffing, student achievement and more
- Equity and access to interdistrict transfers is a priority
- Out of date or noncompliant policies and practices can create legal exposure for districts/COEs
- SB 897 (2024) updated a number of codes related to interdistrict attendance



#### **BP 5117 – Interdistrict Attendance**

- BP updated to:
  - Clarify that BP and AR apply to students transferring into and out of district
  - Reflect SB 897 (2024) which:
    - Extends district of choice program indefinitely
    - Requires accounting of requests for district of choice transfers to include foster youth and student experiencing homelessness status
    - Provides that compliance of all provisions of district's school district of choice program are subject to annual district audit required by law



#### **AR 5117 – Interdistrict Attendance**

- ► AR updated to reflect SB 897 (2024) which:
  - Expands prohibition for districts of choice from targeting communications
  - Requires district to, by January 15, notify district of residence of number and names of students from district of residence, by school and grade level, requesting to be transferred for following school year
  - Prohibits rejecting the transfer of foster youth or student's experiencing homelessness, in addition to student with disability or English learner, based on transfer requiring district to create new program to serve that student
  - Expands second priority for transfer under district of choice program to include foster youth and students experiencing homelessness



#### **AR 5117 – Interdistrict Attendance**

- ► AR updated to reflect SB 897 (2024) which:
  - Expands required notification to parents/guardians when number of students requesting to transfer exceeds the district's capacity to include notice that number of students exceeds specific school or program to which student applied
  - Requires district to respond to request from COE to provide data regarding number of students transferring into district
  - Expands authorization for district of residence to limit the number of students who transfer out of district if most recent budget certification completed by COE is qualified
  - Requires district of residence to, by February 15, notify district of choice of total number and names of students requesting to be transferred that exceed number of students for which district of residence is authorized to limit transfer



### **COE BP 5117.1 – Interdistrict Attendance Appeals**

- BP updated to:
  - Clarify scope and add "educational rights holder" along with "parent/guardian"
  - Include requirements for County Superintendent or designee to:
    - Investigate to determine whether local remedies have been exhausted and to provide any additional information deemed useful to County Board in reaching decision
    - Develop form and process for parent/guardian/educational rights holder to submit appeal
  - Ensure that notice of County Board's decision is appropriately delivered to parent/guardian/educational rights holder and to district



- BP/AR 5117 Interdistrict Attendance
- COE BP 5117.1 Interdistrict Attendance Appeals

## Questions?

# Highlighted Topic: Parent Rights, Responsibilities and Involvement

- BP/AR 5020 Parent Rights and Responsibilities
- ► BP/AR 6020 Parent Involvement

#### Foundational Considerations & Principles

- Importance of parent/guardian rights, responsibilities, and involvement
- Education Week July 2023 article provides that parent/guardian involvement leads to improved academic outcomes, positively impacts social and emotional skills, decreases instances of delinquency, leads to different outcomes depending on type of involvement, and leads to better outcome regardless of ethnic background or socioeconomic status
- State law mandates policies on shared parent/guardian responsibilities and engagement



#### **BP/AR 5020 – Parent Rights and Responsibilities**

#### BP updated to:

- Reflect *Mahmoud v. Taylor*, which held that First Amendment prohibited LEA from including LGBTQ+ storybooks as part of elementary school instruction without providing parents/guardians with notice and ability to opt students out on grounds that storybooks substantially interfered with religious development of children
- More closely align with statutory language that district/COE's relationship with parents/guardians is one of mutual support and respect, and that partnership with parents/guardians is specific to their children
- Clarify that notification parents/guardians receive includes rights under FERPA, in accordance with BP/E(1) 5145.6 Parent/Guardian Notifications
- Clarify that Superintendent or designee may establish parent center at school with substantial number of students with home language other than English, to encourage parent/guardian understanding of and participation in children's educational programs



#### **BP/AR 5020 – Parent Rights and Responsibilities**

#### AR updated to:

- Add that parent/guardian rights include notification of opportunity to opt child out of certain instruction as required by state law and *Mahmoud v. Taylor*
- Clarify that parents/guardians have right to receive notice and information about and to opt out of (1) any psychological testing involving child and (2) any assessment, analysis, evaluation, or monitoring of quality or character of student's home life
- Add that parents/guardians of English learners be given any required written notification in English and student's home language, and that rights of parents/guardians be exercised in accordance with applicable BP and AR
- Expand that parents/guardians may support learning environment of child by monitoring and prohibiting or regulating use of social media and other forms of online entertainment viewed by child



#### **BP 6020 – Parent Involvement**

- BP updated to:
  - Reference U.S. Department of Education's June 2025 Dear Colleague Letter
  - Reflect applicable CDE 2024-25 Federal Program Monitoring instrument
  - Add material related to establishment and convening of parent advisory committee (PAC) and, as applicable, English learner parent advisory committee (ELPAC)
  - Add that Superintendent or designee annually attend regular meeting of PAC or ELPAC, when applicable



#### **AR 6020 – Parent Involvement**

#### AR updated to:

- Delete material related to establishment and convening of parent advisory committee and, as applicable, English learner parent advisory committee, which was moved to accompanying BP
- Reflect applicable CDE 2024-25 Federal Program Monitoring instrument
- Include that:
  - District/COE may utilize department leaders and instructional coaches to provide parent/guardian training on topics that include English language development, state academic standards and assessments, and specific strategies to support student in home
  - Superintendent or designee may utilize professional development sessions to train teachers, administrators, and staff on ways to effectively engage parents/guardians, with each school site sharing best practices that others may learn from



- BP/AR 5020 Parent Rights and Responsibilities
- ► BP/AR 6020 Parent Involvement

## Questions?

# Highlighted Topic: Instruction

- ► BP/AR 6143 Courses of Study
- BP/AR/E(1) 6146.2 Certificate of Proficiency/High School Equivalency (BP Deleted)

#### Foundational Considerations & Principles

- Clarify district/COE responsibilities for providing required courses of study, to which Legislature has been regularly adding
- Clearly communicate what courses district/COE offers to students and parents/guardians, including required courses and path to graduation
- Consistent courses of study offered throughout a district/COE provide students foundational knowledge and access to equitable learning experiences across schools



- BP updated to reflect:
  - U.S. Supreme Court decision in *Mahmoud v. Taylor*
  - SB 1137 (2024) which provides that prohibited discrimination includes discrimination not just because of one protected class under state law, but also because of combination of two or more protected bases
- BP updated to clarify that Board adopt course of study for elementary and secondary grades that, in addition to preparing students for next level of study and/or employment, includes all required instructional content



- AR updated to reflect, in courses of study for grades 1-6:
  - Instruction in cursive and joined italics
  - Spanish colonization of California and Gold Rush Era, including treatment and perspectives of Native Americans during those periods, as required by AB 1821 (2024)
  - Causes and effects of climate change and methods to mitigate climate change
  - Prenatal care for pregnant women



- AR updated to reflect, in courses of study for grades 7-12:
  - Personal financial literacy, as required by AB 1871 (2024)
  - To extent instruction is provided on Spanish colonization of California or Gold Rush Era, treatment and perspectives of Native Americans during those periods, as required by AB 1821 (2024)
  - Causes and effects of climate change and methods to mitigate and adapt to climate change
  - Starting with 2026-27 school year, dangers associated with fentanyl use for districts/COEs that require health education for HS graduation, as required by AB 2429 (2024)
  - Starting with 2027-28 school year, one-semester course in personal finance
- AR updated to add how one-semester course in Ethnic studies may be fulfilled



- AR updated to reflect SB 153 (2024) which:
  - Requires at beginning of each school year, the Superintendent to provide written notice to parents/guardians of HS students that includes separate and distinct disclosure that:
    - Data may be shared with California College Guidance Initiative (CCGI) to provide students and parents/guardians with direct access to online tools and resources for college and career planning
    - Contact information for CaliforniaColleges.edu platform in order to access resources that help students and parents/guardians learn about college admissions requirements
  - Requires districts to advise each student in grade 11 to complete grade 11 financial aid lessons on CCGI's CaliforniaColleges.edu platform and submit student transcript information to CCGI for HS students



- AR updated to reflect:
  - AB 2165 (2024) which requires district/COE to provide student and parent/guardian with specified information before being exempted from requirement to complete FAFSA and/or California Dream Act Application
  - AB 123 (2025) which requires district/COE to provide each student in grade 12 and parent/guardian with information about, and potential eligibility for, California Kids Investment and Development Savings Program



# **BP/AR/E(1)** 6146.2 – Certificate of Proficiency/High School Equivalency

- AR updated to:
  - Reflect name change from "California High School Proficiency Examination" to "California Proficiency Program"
  - Align language with guidance on CDE's "California Proficiency Program" webpage
  - Delete criteria related to repealed state regulation and instead align with state law
- BP deleted because responsibility for certificates of proficiency lies with CDE and SBE



- ► BP/AR 6143 Courses of Study
- BP/AR/E(1) 6146.2 Certificate of Proficiency/High School Equivalency (BP Deleted)

### Questions?

# Highlighted Topic: Governance

- BP 2120 Superintendent Recruitment and Selection
- ► BP 7131 Relations with Local Agencies
- ► BB 9310 Board Policies
- ▶ BB/E(1)/E(2) 9321 Closed Session

#### **BP 2120 – Superintendent Recruitment and Selection**

#### BP updated to:

- Reference CSBA's "California Consultants and Leadership" search services, which provide guidance to districts recruiting and selecting Superintendent
- Update list related to Board's search and selection process items
- Clarify material related to discussing, negotiating, and voting on Superintendent's contract
- Reflect SB 521 (2025) which prohibits employment of Superintendent if within past five years candidate was convicted of certain listed felonies



#### **BP 7131 – Relations with Local Agencies**

- BP updated to add/clarify that:
  - Board is required to meet with appropriate local agency recreation and park authorities to review possible methods of coordinating planning, design, and construction of new school facilities and school sites, or major additions to existing school facilities and recreation and park facilities in community
  - District/COE is required to recommend measures for inclusion in city/county general plan to ensure availability of adequate school facilities to address new development
  - In order to adequately mitigate additional students generated by development, Board may make certain findings required by law and that upon such findings, notify city council or county board of supervisors
- BP also updated to add language regarding workforce housing development



#### **BB 9310 – Board Policies**

- Bylaw updated to:
  - Reflect current Board policy development and adoption process practice
  - Include new "Definitions" section which more clearly defines use of "Board policy," "Board bylaw," and "administrative regulation"
  - Add section headers to differentiate between development and adoption of Board policies versus administrative regulations
  - Delete section "Monitoring and Evaluation" and include that content in new "Board Policy Development and Adoption" section



#### BB/E(1)/E(2) 9321 - Closed Session

#### Bylaw updated to:

- Add (1) that public comment is required to occur prior to closed session and (2) that copy of document that becomes public after action was taken during closed session be provided to any person who has made standing request for all documentation
- Reflect Attorney General opinion which states that only person with "official or essential role" to play in particular closed session item may attend closed session for that particular item
  - New section "Attendance in Closed Session" added to address who is permitted to attend particular closed session item
- Clarify that, for closed session item on personnel matters, "employee" includes officer or independent contractor but excludes Board members and other independent contractors
- Clarify that disclosure of approved agreement concluding labor negotiations identify item approved and other parties



#### **BB/E(1)/E(2) 9321 – Closed Session**

- Bylaw also updated to:
  - Reflect SB 1445 (2024) which authorizes Board to allow student board members to make restorative justice recommendations that would be considered in closed session expulsion hearings
  - Reflect AB 2715 (2024) which authorizes Board to hold closed session with additional types of law enforcement or security personnel and to hold closed session on threat to critical infrastructure controls or critical infrastructure information
- E(1) and E(2) updated in conjunction with accompanying AR, with minor revisions



- BP 2120 Superintendent Recruitment and Selection
- ► BP 7131 Relations with Local Agencies
- ► BB 9310 Board Policies
- ► BB/E(1)/E(2) 9321 Closed Session

### Questions?

# Policies Not Covered In Webinar

- BP/AR 1114 District-Sponsored Social Media
- AR 3311.3 Design-Build Contracts
- BP 3470 Debt Issuance and Management
- BP 5138 Conflict Resolution/Peer Mediation

#### **BP/AR 1114 – District-Sponsored Social Media**

#### AR updated to:

- Reflect AB 2481 (2024) which, beginning January 1, 2026, requires large social media platforms to create process (1) to verify certain individuals as "verified reporters" (e.g., school principal) and (2) by which verified reporter can report social media-related threats or violations that pose risk to health and safety of minor in verified reporter's opinion
- Direct principal, or individual in similar position, to register as verified reporter with each large social media platform on which school has account when directed by Superintendent
- Direct verified reporter to inform Superintendent of social media-related threat or violation and report threat or violation via process created by applicable social media platform
- Reflect AB 1785 (2024) which expands prohibition for districts/COE to post specified information of elected or appointed official online without written permission
- ▶ BP updated in conjunction with accompanying AR, with minor revisions



#### **AR 3311.3 – Design-Build Contracts**

#### AR updated to:

- Reflect SB 956 (2024) which indefinitely extends authorization to enter into design-build contract for public works project in excess of \$1,000,000
- Add objective criteria for awarding design-build contract, including minimum factors of price, technical design and construction experience, and life-cycle costs over 15+ years
- Clarify which occupations are subject to 30 percent threshold for skilled and trained workforce



#### **BP 3470 – Debt Issuance and Management**

#### BP updated to:

- Add communication to public to list of debt issuance program activities that Superintendent administers and coordinates
- Remove reference to Qualified Zone Academy Bonds which are no longer authorized to be issued
- Add types of temporary borrowing or short-term transfers to potential financing sources
- Add that method of sale for any district-issued debt be most cost-effective
- Add that, before any sale of bonds, Board adopt resolution stating Board's express approval of method of sale and statement of reasons for method of sale selected
- Include additional information regarding report to California Debt Investment and Advisory Commission, which district is required to submit annually following bond issuance



#### **BP 5138 – Conflict Resolution/Peer Mediation**

- BP updated to:
  - Clarify distinction between students providing peer mediation and those receiving it
  - Include in development of conflict resolution and/or peer mediation program:
    - Expectation for confidentially regarding who participated, what was discussed, and how conflict was resolved
    - Selection of and requirements to train students as peer mediator



# Almost Time for Questions!

#### CSBA Policy News

- Quarterly policy updates have now shifted to new schedule
- November, February, May, and August (rather than December, March, June, and September)
  - Based on user feedback
  - To better align with school year calendar

#### Poll #3: Evaluation of Webinar

- How would you rate this webinar?
  - ► 5 Incredible!!!
  - ► 4 Really Helpful!
  - ► 3 Good Enough
  - ► 2 Barely Ok
  - ► 1 Not Worth My Time

# Final Q & A

# Thank you



**California School Boards Association** 

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