

1. The Board assures the LCAP is shared with required stakeholders by giving guidance and support to the superintendent in:

- Sharing the LCAP for review and comment with Parent Advisory Committee and English Learners Parent Advisory Committee.
- Holding at least one public hearing regarding the adoption of the LCAP.

2. The governance team makes final adjustments as necessary to the LCAP and budget.

- Input from required parent advisory groups and comments from public hearings are reported to the board.
- The superintendent recommends any appropriate changes to the LCAP and budget based on public comment.

3. The board adopts the LCAP and budget.

- At a meeting subsequent to the public hearing, the board adopts the LCAP by July 1, 2014.
- The approved LCAP is posted on the district or county website.
- Districts submit the finalized LCAP to the county superintendent for approval.

Resources to assist boards in establishing a plan:

- A. LCAP Adoption Process
- B. AB 97 and SB 97

The board can be confident that they have effectively adopted when:

1. The LCAP has been reviewed with opportunity for comment by required parent advisory groups and other stakeholders.
2. The superintendent has reported community comments to the board.
3. *At the same meeting:*
 - o The LCAP is adopted by the board by July 1, 2014.
 - o The budget is adopted after the LCAP by July 1, 2014.
4. The LCAP is posted on the district or county office's web site.
5. Districts submit the LCAP to the county superintendent of schools.