

CSBA STANDING RULES

223 Candidates for Offices

A. Candidates Selected by the Nominating Committee

- At least three nomination forms from members of member boards or member boards are required for nomination of a candidate. The Nominating Committee shall notify candidates, the Board of Directors, the general membership and make public the nominees for President-elect and vice President at least 45 days prior to election.
- All candidates may submit biographical data, an optional photo and a candidate statement which adheres to prescribed limitations established by the Nominating Committee in order for such material to be included in the *CSBA School News*.

Nominees from the Floor

- Qualified individuals intending to have their names placed in nomination from the floor shall provide written notification to the President and the Chair of the Nominating Committee in writing by November 1. (A. 5/12)
- Individuals who have not gone through the formal candidate selection process or were not chosen as candidates by the Nominating Committee and who have provided the requisite notice by November 1 may have their names placed in nomination from the floor of the Delegate Assembly.
- Nominees from the floor who are accepted as candidates will be provided an opportunity to give a candidate speech as defined in section C of this Standing Rule, to distribute campaign material at the Delegate Assembly as defined in section D of this Standing Rule, and to participate in the candidate forum as defined in section E of this Standing Rule.

Candidate Speeches

- Candidate speeches will be held the first day of the Delegate Assembly at which the election is to be held.
- Each candidate will be allowed five minutes to speak. Only the candidate may speak. There will be no seconding speeches. (A. 7/90)

Candidate Literature

- Mailing of campaign literature to members of the Delegate Assembly and the Board of Directors by candidates, or on behalf of candidates who have gone through the formal candidate selection process, shall be limited to one mailing.
- Upon the request of the candidate, including those who were not chosen as candidates by the Nominating Committee, but have filed an intention to run from the floor pursuant to Standing Rule 223, Section B, the CSBA office will provide, no later than November 5, one set of labels to facilitate that single mailing. (A. 5/12)
- Distribution of campaign literature at Delegate Assembly by candidates, or on behalf of candidates, is restricted to a single one-page flyer, 8 1/2" x 11", two-sided.

- The flyer shall be distributed by the CSBA staff at the Delegate Assembly meeting and must be available in sufficient quantity for that purpose no later than 12:00 Noon on the day before the election.
- The staff will not duplicate such literature.

Candidate Forum

- A question and answer forum will be conducted for each contested officer position following the candidate speeches. (A. 7/90)
- At the beginning of the Delegate Assembly meeting, the President will request Delegates to submit written questions for consideration as part of the forum. (A. 7/90)
- A panel of CSBA past Presidents may be appointed by the President to screen, select and present appropriate questions. (A. 7/90)
- Questions will be posed on a rotating basis with responses limited to two minutes each. (A. 5/12)
- All candidates participating in the forum may respond to each question if they wish.
- Questions may be directed to a specific candidate. (A. 7/90)
- Each candidate will be provided two minutes for a closing statement. (A. 7/90)
- Election will be held the second day of the Delegate Assembly meeting. (A. 7/90)
- Each candidate shall abide by the Code of Ethics as described in Standing Rule 226.

226 Candidate Code of Ethics

- Activity limitations: no statewide travel, no election gimmicks or other attention getting devices, and no other receptions.
- Candidates should discourage others from campaigning on their behalf by telephone, electronically, or by mailing election information. (A. 9/05)
- Directors shall not provide written endorsements to candidates for officer positions for use in campaign materials that are distributed to Delegates. Directors may write a letter of recommendation for officer candidates for inclusion in his/her declaration of candidacy packet, and Directors may comment and provide their opinion to others regarding candidates for officer positions. (A. 6/05)
- Candidates should limit their campaigning to the forum provided by CSBA. Candidates for officer positions shall not include any items in their campaign material which implies an endorsement by a Director. (A. 6/05)
- A no host reception for all candidates will be held the evening of the first day of the Delegate Assembly at which the election is held. The presence of the officers of the Association is encouraged. CSBA will furnish a room to provide an opportunity for informal interaction between candidates. There will be no other reception. (A. 7/90)