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CCSA REGISTRATION AND CANCELLATION RELATED MATTERS

General Notice: Please review the following notice carefully if you will be attending the 2020 CCSA Annual Workshop in Anaheim, California.

Due to prevailing circumstances around the COVID-19 outbreak, CCSA's refund and cancellation policies for the 2020 CCSA Annual Workshop have been modified.

In-person attendees shall be required to follow procedures and protocols established at the conference venue and hotels to ensure the health and safety of all attendees. In-person attendees also shall be required to execute a release of liability form that will be available upon event check-in, which shall provide that the attendee voluntarily assumes all risks related exposure to COVID-19 or other contagious or infectious disease, and shall release CCSA/CSBA from liability.

CCSA CANCELLATION

CCSA/CSBA reserves the right to cancel in-person attendance at any time for the health and/or safety of attendees or its employees. If CCSA/CSBA cancels in-person attendance, CCSA/CSBA will automatically transfer all in-person attendees to virtual registration and refund the difference in registration fees.

CANCELLATION OF IN-PERSON REGISTRATION BY REGISTRANT

1. Full refund of registration fee is available to cancellations made by November 12, 2020. After November 12, 2020, the three (3) week deadline, refunds will no longer be given on registration fees. No refunds will be given for no-shows, however workshop materials will be forwarded. Please direct all cancellation and refund requests to Kyla Asbell at kasbell@csba.org; or by fax to 916-669-3265.

CANCELLATION OF VIRTUAL ATTENDANCE BY REGISTRANT

1. Full refund of registration fee for virtual attendance is available to cancellations made by November 12, 2020. After November 12, 2020, the three (3) week deadline, refunds will no longer be given on registration fees. No refunds will be given for no-shows, however workshop materials will be forwarded. Please direct all cancellation and refund requests to Kyla Asbell at kasbell@csba.org; or by fax to 916-669-3265.



CSBA Annual Education Conference and Trade Show 2020
December 3 – 4, Anaheim Marriott Hotel

California Council of School Attorneys

2020 Conference Registration Worksheet

Please note that CCSA Workshops are members-only events. If you would like to become a member of California Council of School Attorneys (CCSA), please contact Kyla Asbell at kasbell@csba.org or visit CCSA's website at www.csba.org/CCSA.

REGULAR REGISTRATION FEES

(valid through Nov. 5 at 10 a.m. PST)

Thursday and Friday, December 3–4

NOTE: Registration for the CCSA Annual Workshop does not include access to CSBA AEC related events.

CCSA Members
(choose ☐ Thursday or ☐ Friday) _____ @ \$250

CCSA Members (both days) _____ @ \$475

Presenter (day of presentation only) _____ @ \$125

Total \$ _____

LATE/ON-SITE FEES (Nov. 5 through Dec. 4)

Thursday and Friday, December 3–4

Please bring the completed form and payment with you to register for the workshop onsite after November 5. **Forms sent in after November 5 will not be accepted.**

CCSA Members
(choose ☐ Thursday or ☐ Friday) _____ @ \$300

CCSA Members (both days) _____ @ \$575

Presenter (day of presentation only) _____ @ \$125

Total \$ _____

Make checks payable to California School Boards Association, c/o CSBA, 3251 Beacon Blvd., West Sacramento, CA 95691. Online registration for this event is available through November 5, 2020 at 10 a.m. PST. Direct all registration inquiries to Kyla Asbell at kasbell@csba.org (preferred) or 916-669-3268. **Please submit a separate form for each attendee.**

Name		Title	
Firm			
Address		City	Zip
Phone		Email	
Special Needs / Dietary Concerns			
Check			
Visa/MasterCard/American Express/Discover: Cardholder Name		Credit Card Number	CVV Expiration Date

For the agenda, please visit www.csba.org/ccsaannualmeeting in August.

Purchase Orders (PO's): CSBA does not accept purchase orders to procure CSBA products or services, or to make a reservation. This includes dues, all services and conference or training reservations. Payments may be made via check or credit card.

Cancellation and refund requests: CCSA/CSBA reserves the right to cancel in-person attendance at any time for the health and/or safety of attendees or its employees. If CCSA/CSBA cancels in-person attendance, CCSA/CSBA will automatically transfer all in-person attendees to virtual registration and refund the difference in registration fees. Full refund of in-person and virtual registration fee(s) is available to cancellations made by November 12, 2020. After November 12, 2020, the three (3) week deadline, refunds will no longer be given on registration fees. No refunds will be given for no-shows, however workshop materials will be forwarded. Please direct all cancellation and refund requests to Kyla Asbell at kasbell@csba.org; or by fax to 916-669-3265.

Privacy policy: CSBA will not release information about the registration or attendance of registrants other than in response to governing board action requesting such information or in response to a lawful subpoena or court order.

California Council of School Attorneys is a State Bar of California MCLE Provider.